

## 2020 CEREMONY ONLY PACKAGE

For those who wish to use MLH grounds for their wedding ceremony only, the rental fee is:

### \$3250.00 + HST

#### INCLUDED IN THE PACKAGE:

- Choice between RiverRock Waterfall Site (additional surcharge of \$500 plus tax) or Evergreen Arbor Site (no additional charge)
- Exclusive use of the Property and House Including a 4 Room Bridal Suite
- Tent (as an alternative location in case of inclement weather)
- MLH Event Co-ordinator and 2 Staff

- Up to 150 Folding White Chairs
- PA System
- White Linens for 3 Tables (Beverage, Signing and AV Table)
- Stone cottage housing washrooms adjacent to the tent
- Screened porch with wicker furniture
- Photography rights on premises
- Free parking

You will enjoy the picturesque Miller Lash House to exchange your vows from 9am to 1pm (1 hour set-up and 1 hour take down included – contract time 8am-2pm - please see the timeline on Page3). We have designed two ceremony locations for you to choose from when hosting your reception on site.

#### ~ RiverRock Waterfall Site

Inspired by the riverrock which Miller Lash House is made from, the RiverRock Waterfall provides the perfect serenity for sharing your vows with the peaceful trickling of the waterfalls surrounding you under our black wrought iron arbor. You'll experience a grand entrance down the staircase for a guest capacity upto 400 guests. This site allows you to seat your guests in a traditional theatre style arrangement or you can choose to have your guests encircling you as your say "I do" to create a more intimate affaire.

Capacity: 400 Guests

#### ~ Evergreen Arbor Site

Originally enjoyed as the front yard of the Miller Lash House, the Evergreen Arbor Site is secluded by luscious grass and evergreens creating an intimate area for sharing your special moment with your 200 guests. The wood arbor is the perfect complement to the natural beauty of the property and can be decorated either by your decorator or the Miller Lash House staff.

Capacity: 220 Guests

Since your ceremony will be taking place under the open skies, it's important to have a plan "B" in case of inclement weather. We have taken the liberty of making two options available for our clients to choose from to assist with your back-up options. Firstly, our clients can choose to rent a customized additional tent to cover the ceremony area. This option requires advance arrangements through Miller Lash House and is at an additional cost. As an alternative option, your ceremony can be held our stunning tent at no additional cost.

The Miller Lash House offers the use of our PA System which includes two speakers, iPod hook ups, and a wireless microphone for our clients to use in the ceremony area only so that everyone can hear your vows.

You will enjoy exclusive use of the house and surrounding grounds, including the Bridal Suite, Great Room and Dining Rooms with beamed cathedral ceilings, fire places and antique furnishings. The screened-in porch furnished with wicker furniture is used for lounging and offers a relaxing and comfortable atmosphere for your guests prior to your ceremony. We provide up to 150 white folding chairs for the ceremony. If the number of guests exceeds 150 people, MLH would provide you with additional chairs at the rental cost of \$2.40 + Hst per chair. If your guest count exceeds 220 chairs, MLH would provide you with additional chairs at the rental cost of \$4.80 + Hst per chair.



#### **FOOD & BEVERAGE**

Food service is *not* permitted during a ceremony only celebration. We do however permit non-alcoholic cold beverages to be brought on site.

#### **STAFFING**

MLH staff are required to be present on site for the duration of the event. MLH staff duties include supervision and coordination of all activities, general assistance and site maintenance. The number of MLH staff required is determined by the size and scope of the event. Included in this package are 2 Miller Lash House staff. For ceremonies over 150 guests, we require 3 MLH staff on duty. This will be an additional cost of \$24/staff/hour.

#### **BOOKING MILLER LASH HOUSE**

Miller Lash House requires a 15% non-refundable deposit at the time of booking to secure your date

#### **PAYMENT SCHEDULES**

Miller Lash House requires a **15% non-refundable deposit** at the time of booking, 50% of the balance (45) days prior to your event, and your final balance to be paid (15) days prior to your event. A \$1200.00 pre-authorization is due 1 week prior to your event for any damages and will be released within 5-7 day's post event.

To provide our clients with further excellence in customer service, MLH has made numerous payment methods possible. Though we don't accept cash payments, we do accept payment via the following methods:

- ~ Visa
- ~ MasterCard
- ~ AMEX
- ~ Discover
- ~ Debit
- ~ Certified Cheque



# **CEREMONY ONLY**

### **TIMELINE**

8:00 am	Set-up begins
9:00 am	Client Arrival
10:30am	Guests Arrival
11:00am	Ceremony
11:30am	Photos
1:00 pm	Guests Depart, Clean-up begins
1:30 pm	Client Departs
2:00 pm	Clean-up finished, staff depart